

# Office of the University Bursar April 2019





#### **Tax Season Information:**

Your student's electronic 2018 university tax form (1098-T) can be accessed at this time. After enrolling in electronic receipt, your student can grant access to parents and other parties to view the 1098-T and account details by provisioning a Guest Account with the "View 1098-T Tax Notification" and "View Student Account Summary" permissions (Hokie SPA -> Guest Account Access). More about the 1098-T <a href="here">here</a>.

**NOTE**: The 1098-T is also available through the Student's Hokie SPA (Hokie Wallet -> Tax Notification).



**Important Information for Semester Course Drop and Resignations:** If your student is considering withdrawing, resigning, or reducing their course load to less than *full-time* status. Read on...



**Hokie Wallet:** Hokie Wallet is the financial hub for parents and families of Virginia Tech students. Visit now...



#### **Upcoming Dates & Deadlines:**

Please settle any outstanding balance.

Payment Deadline Date for 1<sup>st</sup> Summer Session (May 10)

2<sup>nd</sup> Summer Session (June 10)

Drop/Add for 1<sup>st</sup> Summer Session (March 16-May 30)

2<sup>nd</sup> Summer Session (March 16-July 11)

Drop/Add for Fall 2019 (April 13-May 31)



## Questions about your student's account?

**Remember:** Student records such as specific charges and payments, circumstances regarding holds, status and disposition of refunds are protected under the Family Educational Rights and Privacy Act (FERPA). If you want to be able to communicate with Virginia Tech about your student's records you must have permission. Your student may establish or redisclose your FERPA passcode through their student Hokie SPA. Read on...

#### Student How-To:

- → Have your student login to their <u>www.hokiespa.vt.edu</u>
- → Choose "Hokie Wallet" Menu
- → Choose "Family Educational Rights & Privacy Act" (FERPA)
- → Enter individual's information and assign passcode



## Late Fees and Registration Holds:

Applied to student accounts that have an amount past due. Read on...



## **Expecting a Refund:**

Benefits of direct deposit include fewer lost, stolen, unclaimed or uncashed checks; electronic notification of deposit; and assurance that payments will be automatically deposited to their designated bank accounts.

#### Student How-To:

- → Have your student login to their www.hokiespa.vt.edu
- → Choose "Hokie Wallet" Menu
- → Enroll in Direct Deposit (All Other VT Payments...)
- → Enter proper Bank Information, then select "Submit"
- ightarrow Review Account Information, if correct select "Add This Bank" and then "Exit"



Hokie SPA's Financial Checklist: Complete the task to enable an easy fiscal transition.

#### Student How-To:

- → Have your student login to their <u>www.hokiespa.vt.edu</u>
- → Select "Financial Checklist for New and Returning Students"



## Our Contact information:

#### Office of the University Bursar (0143)

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