

Office of the University Bursar September-October 2018



Hokie Wallet:

Hokie Wallet is the financial hub for parents and families of Virginia Tech students. [Visit now...](#)



Have questions about your student's account?

As a reminder, the Bursar's Office verifies authorization to protected student data with a FERPA privacy passcode required to discuss details of your student's record such as specific charges and payments, circumstances regarding holds, status and disposition of refunds. Your student may establish, or re-disclose, your FERPA passcode through their student Hokie SPA. [Read on...](#)

Student How-To:

- Have your student login to www.hokiespa.vt.edu
- Choose "Hokie Wallet" Menu
- Choose "Family Educational Rights & Privacy Act" (FERPA)
- Enter individual's information and assign passcode



Upcoming Dates & Deadlines:

- ✂ **Drop for Non-Payment:** Students may be dropped from their classes if they have not paid their current university fees and any outstanding balance due by the Student Payment Deadline of September 4th for fall semester.
- ✂ **Spring Semester Course Request:** Please settle any outstanding balance so your student may participate in course request for spring semester (October 16-24).



Late Fees and Registration Holds:

Apply to student accounts that have an amount past due. [Read on...](#)



Important Information for Semester Course Drop and Resignations: If your student is considering withdrawing, resigning, or reducing their course load to less than *full-time* status.

[Read on...](#)



University Policy on Direct Deposit:

University policy requires all refunds, and payments, be sent by electronic funds transfer (Direct Deposit) into a designated account. Priority is given to refund for direct deposit.

Student How-To:

- Have your student login to www.hokiespa.vt.edu
- Choose “Hokie Wallet” Menu
- Enroll in Direct Deposit (All Other VT Payments (Student Refunds, Travel Reimbursements, etc.))
- Enter proper Bank Information, then select “Submit”
- Review Account Information, if correct select “Add This Bank” and then “Exit”



REMINDER: Access and disclosure authorizations are granted and maintained by your student. If you no longer have access, or need to reset your login ID or passcode, please contact your student.

- ✦ **Authorized Payer :** Student Account Billing and Payment only.
- ✦ **Hokie SPA Guest Access :** Academic Progress, Financial Aid information, Dining Dollar, 1098-T, Account Summary, Hokie Passport and Flex addition deposit.
- ✦ **Parent BTP PIN :** The Budget Tuition Plan.
- ✦ **FERPA :** Learn more about the Family Educational Rights and Privacy Act of 1974.
- ✦ **[Bursar's A-Z INDEX](#)**



Our Contact information:

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 800 Washington Street SW
 Blacksburg, Virginia 24061

Phone: 540-231-6277

Fax: 540-231-3238

Email: bursar@vt.edu

BTP Email: bthelp@vt.edu

Walk-in: 8am to 5pm M-F

Phone: 8am to 4:30pm M-F

Web: www.bursar.vt.edu

