



## Office of the University Bursar November 2018



### Happy Thanksgiving!

The Bursar's Office will close for the Thanksgiving Holiday at noon on Wednesday, November 21, and reopen on Monday, November 26.



**Hokie Wallet:** Hokie Wallet is the financial hub for parents and families of Virginia Tech students.

[Visit now...](#)



### Have questions about your student's account?

As a reminder, the Bursar's Office verifies authorization to protected student data with a FERPA privacy passcode required to discuss details of your student's record such as specific charges and payments, circumstances regarding holds, status and disposition of refunds. Your student may establish or re-disclose your FERPA passcode through their student Hokie SPA. [Read on...](#)

#### Student How-To:

- Have your student login to their [www.hokiespa.vt.edu](http://www.hokiespa.vt.edu)
- Choose "Hokie Wallet" Menu
- Choose "Family Educational Rights & Privacy Act" (FERPA)
- Enter individual's information and assign passcode



### Upcoming Dates & Deadlines:

- ✂ Please settle any outstanding balance so your student may participate in **Add/Drop for Spring** (11/24/18-1/28/19).
- ✂ Students enrolled in **Winter Session** by 11/14/18 will be billed 11/15/18 with a payment due date of 12/10/2018.



**Plan ahead for Spring Semester:** If registered, the initial Spring Semester eBill will be available mid-December with a **payment deadline** of **1/10/2019**.

- Enroll in the Spring Budget Tuition Plan (Opens 12/15/2018)
- Contact Non-Virginia Tech Scholarship Sponsors
- Contact your College Savings Plan
- Work out any unresolved FAFSA conditions
- See Tuition & Fee Rates [here](#)



### Late Fees and Registration Holds:

Apply to student accounts that have an amount past due. [Read on...](#)



**Important Information for Semester Course Drop and Resignations:** If your student is considering withdrawing, resigning, or reducing their course load to less than *full-time* status.

[Read on...](#)



### Direct Deposit:

Benefits of direct deposit include fewer lost, stolen, unclaimed or un-cashed checks; electronic notification of deposit; and assurance that payments will be automatically deposited to their designated bank accounts.

Student How-To:

- Have your student login to their [www.hokiespa.vt.edu](http://www.hokiespa.vt.edu)
- Choose “Hokie Wallet” Menu
- Enroll in Direct Deposit (All Other VT Payments...)
- Enter proper Bank Information, then select “Submit”
- Review Account Information, if correct select “Add This Bank” and then “Exit”



**REMINDER:** Access and disclosure authorizations are granted and maintained by your student. If you no longer have access, or need to reset your login ID or passcode, please contact your student.

- ✦ [Authorized Payer](#) : Student Account Billing and Payment only.
- ✦ [Hokie SPA Guest Access](#) : Academic Progress, Financial Aid information, Dining Dollar, 1098-T, Account Summary, Hokie Passport and Flex addition deposit.
- ✦ [Parent BTP PIN](#) : The Budget Tuition Plan.
- ✦ [FERPA](#) : Learn more about the Family Educational Rights and Privacy Act of 1974.
- ✦ [Bursar's A-Z INDEX](#)



### Our Contact information:

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BTP Email: [bthelp@vt.edu](mailto:bthelp@vt.edu)

Walk-in: 8am to 5pm M-F  
Phone: 8am to 4:30pm M-F  
Web: [www.bursar.vt.edu](http://www.bursar.vt.edu)

