



Office of the University Bursar December 2018 - January 2019



Winter Break: The Bursar's Office will close for Winter Break on Friday, December 21, and reopen on Wednesday, January 2, 2019.



Hokie Wallet: Hokie Wallet is the financial hub for parents and families of Virginia Tech students. [Visit now...](#)



Upcoming Dates & Deadlines:

- ✦ Please settle any outstanding balance so your student may participate in **Add/Drop for Spring** (11/24/18-1/28/19).
- ✦ Students enrolled in **Winter Session** by 11/14/18 will be billed 11/15/18 with a payment due date of 12/10/2018.
- ✦ Students enrolled in **Spring Semester** by 5:00 p.m. on 12/14/2018 will be billed 12/17/2018 with a payment due date of 1/10/2019.



Plan ahead for Spring Semester: If registered, the initial Spring Semester eBill is available mid-December with a **payment deadline** of **1/10/2019**.

- Enroll in the Spring Budget Tuition Plan (Opens 12/17/2018)
- Contact Non-Virginia Tech Scholarship Sponsors
- Contact your College Savings Plan
- Work out any unresolved FAFSA conditions
- Enroll In Direct Deposit for Refunds
- See Tuition & Fee Rates [here](#)



Tax Season Information: Your student's electronic 2018 university tax form (1098-T) is accessible in January. After enrolling in electronic receipt, your student can grant access to parents and other parties to view the 1098-T and account details by provisioning a Guest Account with the "View 1098-T Tax Notification" and "View Student Account Summary" permissions (Hokie Spa>>Guest Account Access). More about the 1098-T [here](#).

NOTE: The online 1098-T is only available for students through their Hokie SPA



Late Fees and Registration Holds:

Apply to student accounts that have an amount past due. [Read on...](#)



Important Information for Semester Course Drop and Resignations: If your student is considering withdrawing, resigning, or reducing their course load to less than *full-time* status.

[Read on...](#)



Expecting Refund

Benefits of direct deposit include fewer lost, stolen, unclaimed or uncashed checks; electronic notification of deposit; and assurance that payments will be automatically deposited to their designated bank accounts.

Student How-To:

- Have your student login to their www.hokiespa.vt.edu
- Choose “Hokie Wallet” Menu
- Enroll in Direct Deposit (All Other VT Payments...)
- Enter proper Bank Information, then select “Submit”
- Review Account Information, if correct select “Add This Bank” and then “Exit”



Questions about your student’s account?

Remember: Student records such as specific charges and payments, circumstances regarding holds, status and disposition of refunds are protected under the Family Educational Rights and Privacy Act (FERPA). If you want to be able to communicate with Virginia Tech about your student's records you must have permission. Your student may establish or redisclose your FERPA passcode through their student Hokie SPA. [Read on...](#)

Student How-To:

- Have your student login to their www.hokiespa.vt.edu
- Choose “Hokie Wallet” Menu
- Choose “Family Educational Rights & Privacy Act” (FERPA)
- Enter individual’s information and assign passcode



Our Contact information:

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Walk-in: 8am to 5pm M-F

Phone: 8am to 4:30pm M-F

Web: www.bursar.vt.edu

