

Important Information for Semester Course Drop and Resignations

If your student is considering withdrawing, resigning or reducing their course load to less than *full-time* status, please review the university refund policy: http://www.bursar.vt.edu/refunds/refund_policy.php

Course Request, Spring 2017

On October 18th, the university designates a one-week time period during the Fall Semester to allow course requests for the upcoming Spring Semester. Please make certain all past due charges are paid in full to prevent a hold from being placed on your student's account. A hold will prevent access to course request and receipt of transcript.

Fall 2016 Budget Tuition Plan (BTP)

Reminder for those enrolled in the Budget Tuition Plan, the October debit is scheduled for Friday, October 21st.

BTP FAQ: http://www.bursar.vt.edu/billing_payment/budget_tuition_faqs.php

Expecting a Refund?

University policy requires student refunds be sent by electronic funds transfer (Direct Deposit) into an account designated by your student. Failure to enroll in direct deposit will result in refund delays.

Student Log-in:

- Log-in to www.hokiespa.vt.edu
- Choose "University Account Information" Menu
- Enroll in Direct Deposit (All Other VT Payments (Student Refunds, Travel Reimbursements, etc.)
- Enter Bank Information, select "Submit"
- Review Account Information, if correct select "Add This Bank"
- Select "Exit"

Winter Session, 2017

If your student enrolls in Winter Session by November 14th, they will be billed November 15th for tuition, fees, room, and board with a payment due date of December 12th. If travel abroad is to be part of their upcoming Winter Session experience, we require that all students enroll in Direct Deposit through their student Hokie SPA prior to disbursement from their subsequent Financial Aid refund. By having your student enroll in Direct Deposit through their student Hokie SPA, you're ensuring that funds are readily available before they embark.

2016/2017 Tuition & Fee Rates & Winter 2017 Rates

Tuition and Fee rates are published on our webpage at www.bursar.vt.edu

Have questions concerning your student's account?

As a reminder the Bursar's Office requires that you have a FERPA passcode in order to discuss details of your student's record such as specific charges and payments, circumstances regarding holds, status and disposition of refunds.

Your student may establish, or re-disclose, your FERPA passcode through their student Hokie SPA. The Bursar's Office requires you to have your FERPA passcode readily available whenever calling or emailing so that we may provide immediate assistance.

Student Log-in:

- Log-in to www.hokiespa.vt.edu
- Choose 'University Account Information' Menu
- Choose 'Family Educational Rights to Privacy Act' (FERPA)
- Enter individual's information and assign passcode

Note: Inform the new authorized individual of their passcode

Reminder: There are several separate parental access and disclosure authorizations that are granted and maintained by your student. If you no longer have access, or need to reset login IDs and passcodes, please contact your student.

1. **Authorized Payer** : *Student Account Billing and Payment only.*
<https://quikpayasp.com/vt/tuition/authorized.do>
2. **Hokie SPA Guest Access** : *Academic Progress, Financial Aid information, Dining Dollar, Hokie Passport and Flex addition deposit.*
https://banweb.banner.vt.edu/ssb/prod/qzbkwbis.P_WWWLogin
3. **Parent BTP PIN** : *The Budget Tuition Plan.*
http://www.bursar.vt.edu/billing_payment/budget_tuition.php
4. **FERPA** : *Learn more about the Family Educational Rights and Privacy Act of 1974.*
<http://www.registrar.vt.edu/privacy/index.html>